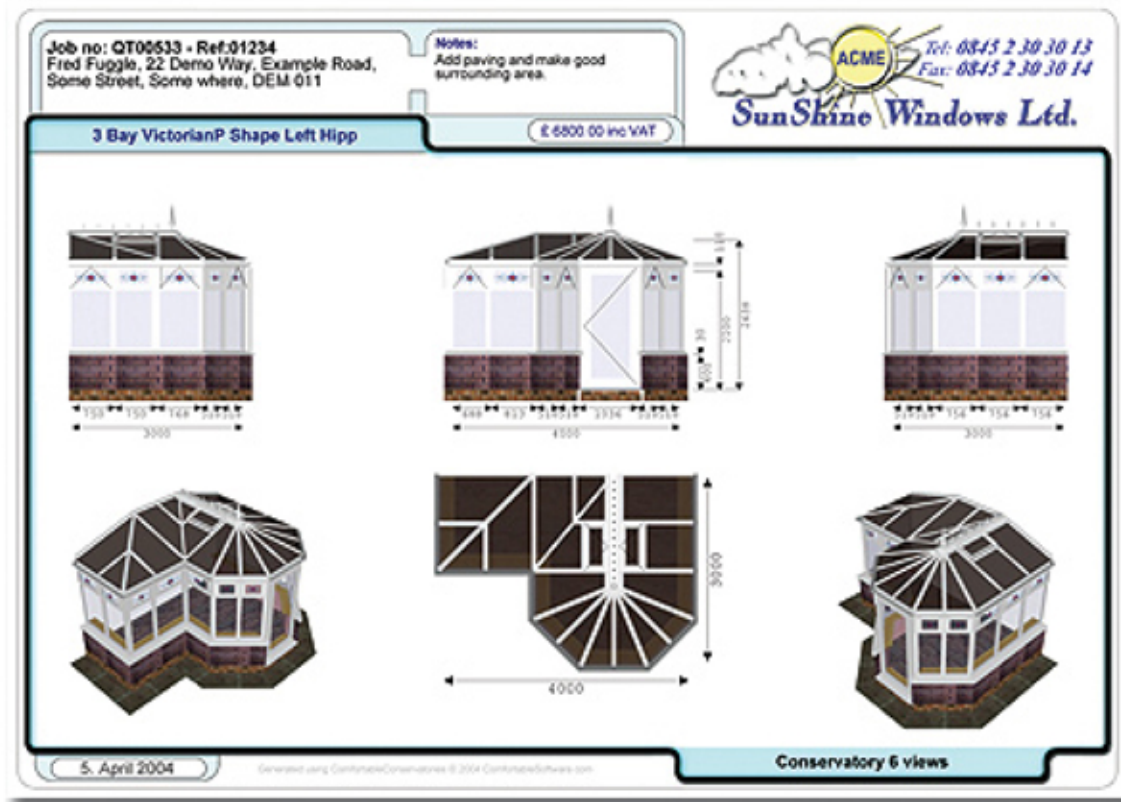# Adding your own logos to ComfortableConservatories reports...

To replace the default logo that is supplied with the reports please follow the steps below:

1. Start by creating your own logo.

   The rectangular Logo above should be 1232 pixels wide by 361 pixels high (for best results), and must be saved as a jpeg (.jpg). The file must be called 'RLogo.jpg'.

2. Copy the logo and paste in **one** of the following folders on your computer:

   C:programs files\Comfortable Conservatories V5\DATA\cons\reports
   or
   C:programs files (x86)\Comfortable Conservatories V5\DATA\cons\reports...you will be asked if you wish to replace the logo that exists, it is important that you say YES

   Your logo will now appear on all the new reports.

If you do not feel comfortable with the process above, we offer the service to replace the logo for you. For £50 ex vat & p&p PER LOGO, we will produce the necessary file(s) with the correct dimensions and supply a simple install routine for them (this means you double-click one file and the logo(s) will be replaced automatically!). All that we need from you is a piece of letterhead, business card or something with a suitable logo on it, or better still an email containing your logo.